

Corona traffic light status: **RED**

1/3

1. Corona traffic light system

- Infection numbers are so high that only distance teaching and home-work is possible.

2. Accessing and staying in university buildings

- Access to university buildings requires advance notification with the Vice Rector for Finance and Resources (erik.aigner@ufg.at). It can be granted in urgent cases only.
- Retrieving workpieces or personal objects is possible with advance notification.

3. Classes

- If infection numbers become too high, all classes must switch to distance learning. Teachers are requested to prepare distance learning concepts for all classes.
- As soon as the situation allows it, we will return to regular classes.
- Postponement of classes: If students and teachers agree, parts of a class may be postponed to a later point in time.

4. Examinations

- Examinations must be held remotely.
- If students don't need their course certificates for graduating or a scholarship, examinations may be postponed to the summer term.

5. Library

- Books can be collected at the entrance. Advance reservation is required.

6. Events

- Events are cancelled or take place digitally.

7. Mobilities

- Excursions are not permitted.

Corona traffic light status: **RED**

2/3

8. Administrative staff and persons with care responsibilities

- Home-work
 - Non-key employees must work from home. The responsible supervisor coordinates presence at the university building, home-work time records, allocation of responsibilities, availability and forwarding of calls, and decides whose employees' presence at university is essential in consultation with the rectorate.
 - Key employees whose presence at the university is absolutely necessary must follow strict safety and hygiene regulations and work in shifts: Key employees are divided into consistent work groups.
 - In any case, employees' potential caregiving responsibilities must be taken into account.
- Personal service hours are not possible.

9. At-risk groups and persons with care responsibilities

- At-risk groups are defined here:
https://www.ris.bka.gv.at/Dokumente/BgblAuth/BGBLA_2020_II_203/BGBLA_2020_II_203.html
- A medical certificate must be submitted.
- Please notify the HR department about your care responsibilities. Work time regulations are defined in consultation with the supervisor and the rectorate.

10. Instructions for (suspected) cases of infection

- If symptoms occur at university:
 - Patient calls 1450
 - If severe symptoms occur (difficulty in breathing, high fever,...), the patient or an immediate contact person calls 144
 - Inform the rectorate (Daniela Grogger: 0732 7898 2220, daniela.grogger@ufg.at)
 - Isolate the patient immediately, give them mouth and nose protection, disinfect hands (use disinfectants or wash hands with soap).
 - Follow medical instructions (given by doctor/health authorities).
- If symptoms occur at home:
 - Contact the AGES coronavirus hotline (0800 555 621) for general questions.
 - Patient calls 1450 in a suspected case of infection.
 - If severe symptoms occur (difficulty in breathing, high fever,...), the patient or an immediate contact person calls 144
 - Patient informs university (Daniel Grogger: 0732 7898 2220, daniela.grogger@ufg.at)
 - Patient self-isolates, makes a list of all recent personal contacts (if possible, including phone numbers and addresses).
 - Follow medical instructions (given by doctor/health authorities).

Corona traffic light status:

RED

3/3

- **Confirmation of a coronavirus infection:**

If an infection has been confirmed:

- Patient informs university (Daniela Grogger: 0732 7898 2220, daniela.grogger@ufg.at).
In severe cases, municipal or state health authorities inform the university.
- Follow official instructions (municipal or state health authorities).

**Please mind the general regulations as defined
in the COVID-19 prevention measures!**